

**Meeting Minutes
Lincoln Trail DEIC/PIPC
December 12, 2006**

Members Present: Kelly Basham, Patricia Hardin, Betsy Harms, Carol Karn, Karen Keen, Kathy King, Renee Lackey, Judith Leshar, Sharon Ronk, Camille Turner, Bev Vetter, Lavinia Waits

Guests Present: Yvette Phillips, Julie Powers, Heather Sallie

Staff Present: Anne Bolly, Alicia Dailey

Members Absent: Chris Ashman, Gwan Bickett, Sherry Brinegar, Beth Carter, Debbie Curry, Kathy Fields, Donna Green, Pam Haire, Allison Hardaway, Roberta Hounshell, Katina Johnson, Kathy Lee, Cindy Lemons, Sandy Mardis, Nancy Mitcham, Vicky Morgan, Pam Shearer, Gay Skaggs, Deborah Spalding, Camille Turner

| Topic | Discussion | Action |
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| First Steps Networking Meeting | Due to the annual holiday luncheon, there was no First Steps Networking Meeting prior to the DEIC/PIPC meeting. | First Steps Networking Meeting will be increased from 1 to 2 hours in February. First Steps providers will meet from 12:00 till 2:00 prior to the February 20 DEIC/PIPC meeting at the Hardin County Board of Education. Kathy Moser, U. of L. Program Evaluator, will be present to discuss trends seen during program evaluation. Participants may bring a lunch to the meeting. |
| October Minutes | Judy Leshar was not present. In the POE report, change "pectin" to "PSCs". | Revised October minutes will be mailed with the December minutes. |
| First Steps Point-of-Entry Report | Carol Karn reported and supplied a written summary of POE activities. In October, 47 referrals were received. In November, 34 referrals were received. The POE office will be moving to the new Lincoln Trail District Health Department facility in mid-January. The address of the | Anne will contact Julie Powers and Carol Karn to work on a district provider recruitment flyer. |

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| | new facility is 108 Glendale Road, Elizabethtown. The P.O. Box and 800 # will remain the same. The local phone number may change. The following provider shortages continue: SLP in all counties, PT in Marion/Larue/Hardin/Meade/Grayson/Breckinridge, DI in Grayson/Breckinridge/Meade/Hardin/ Nelson/Larue, OT in Meade/Breckinridge/Grayson/Larue. | |
| First Steps Technical Assistance Team Report | Anne Bolly reported. OSEP (Office of Special Education Programs) wants states to demonstrate that they are accessing other payor sources for early intervention services prior to using early intervention funds. Angie Lawrence, Central Office Financial Administrator will draft Kentucky's indicators when she has more information on exactly what OSEP expects. Everyone must bill insurance if the family makes this request, including independent providers. The cut-off date for IECE certification is 8-1-08. Everyone with a professional development plan must have their certification by that date. A workgroup has been formed to develop standard forms for the POE and for assessments, staff notes, 6-month progress reports, and discharge summaries. Inadequate staffing and out dated technology may be 2 reasons why Kentucky is not making the 45 day timeline for completion of the initial IFSP. POEs that are falling behind on the 45 day timeline will receive targeted TA. Registration for Provider Orientation and web training modules will be moving to Ky. TRAIN web site. Regional face-to-face Orientation trainings will be held monthly in either Louisville or Elizabethtown. | |
| Parent Issues | None reported. | |
| Preschool Issues | The December 1 child count if finished. Preschool funding is determined by this child count. | |
| Four C' Report | Kathy King reported. Four C's will be processing child care assistance for families. This duty had been transferred to the state, but has been given back to the local child care resource and referral agencies. Kathy will be very busy the next 4-5 months with this change. | |
| Treasurer's Report | Judy Leshar reported. She has not received a bill for the DEICs portion of the Infant Toddler award. The DEIC has not spent any of the \$1000.00 yet. Anne Bolly reported that Sandra Duverge will be asking the DEIC to pay for parent orientation videos when they are ready to be copied. | Anne Bolly will check with Sarah Walker at Central Office about the bill for the award. |

Next DEIC/PIPC Meeting 2-20-07

2:00 till 4:00, Hardin County Bd. Of Education, 65 WA Jenkins Road, Elizabethtown

Agenda:

Ann Derrick, Bingham Child Guidance Center, Using the CHAT to Screen for Autism

First Steps Provider Networking Meeting

12:00 till 2:00 prior to DEIC/PIPC Meeting in same location

Agenda; Cathy Moser to Address Trends Seen During Program Evaluations

Bring your lunch if you like.